

## पूर्व मध्य रेल

कार्यालय  
महाप्रबंधक (कार्मिक)  
हाजीपुर

दिनांक-18.02.2021

सं० ईसीआर/आईआरएण्डडब्ल्यू/आर.एम.डब्ल्यू एण्ड आर.एफ./रेलवेबोर्ड

सभी प्रधानविभागाध्यक्षगण, पूर्व मध्य रेल, हाजीपुर  
मुख्य प्रशासनिक अधिकारी/निर्माण, दक्षिण एवं उत्तर, महेन्द्रघाट, पटना  
मंडल रेल प्रबंधक/डीडीयू, धनबाद, दानापुर, सोनपुर एवं समस्तीपुर  
मुख्य कारखानाप्रबंधक  
प्लांटडिपो/डीडीयू, यांत्रिक कारखाना/समस्तीपुर एवं सवारी डिब्बा मरम्मत कारखाना/हरनौत  
अध्यक्ष, रेलवेभर्तीबोर्ड/पटना एवं मुजफ्फरपुर

विषय :-Financial Assistance from Railway Minister's Welfare And Relief Fund  
(RMW&RF)

संदर्भ:- 1.रेलवे बोर्ड का पत्र सं० -E(W)2003/FU-4/1 dt 18.08.2020

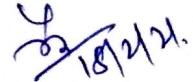
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रेल कर्मचारियों के प्राकृतिक आपदा, लंबी बीमारी, अकाल मृत्यु आदि के मामले में उन्हें एवं उनके परिवार को आर्थिक सहायता प्रदान करने हेतु "रेल मंत्री कल्याण एवं राहत कोष" का गठन किया गया है।

इस कोष के गठन एवं उनसे प्राप्त की जा सकने वाली राहत राशि के संबंध में बोर्ड द्वारा जारी किए गए मार्गदर्शी नियमों की प्रतिसंलग्न है।

कृपया इसके अधिकाधिक प्रचार-प्रसार की व्यवस्था की जाए ताकि आपदाग्रस्त/बीमार रेल कर्मियों को "रेल मंत्री कल्याण एवं राहत कोष" से सहायता मिल सके।

संलग्नक :- 2



(प्रभात कुमार)


सहा० कार्मिक अधिकारी/एम.पी.पी.

कृते महाप्रबंधक/कार्मिक

संलग्न :- यथोक्त (1-6)

प्रतिलिपिसूचना एवं आवश्यक कार्यवाही हेतु:-

- सचिव/महाप्रबंधक-महाप्रबंधक महोदय के सादरसूचनार्थ।
- निजीसचिव-I/अपरमहाप्रबंधक-अपर महाप्रबंधक महोदय के सादरसूचनार्थ।
- सचिव/प्रमुकाधि:-प्रमुकाधि महोदय के सादर सूचनार्थ।
- निजीसचिव-II/मुकाधि(प्र०):-मुकाधि(प्र०) महोदय के सादरसूचनार्थ।
- गोपनीय सहा० - मुकाधि/आईआर/ महोदय के सादरसूचनार्थ।
- महासचिव/ECRSA, उपमहाप्रबंधक/सामान्य एवंमुख्य जन संपर्क अधिकारी/पूमरे, हाजीपुर
- महासचिव/ईसीआरकेयू, एससी एसटी एसोसिएशन
- कार्याधी/एमपीपी:-इसे पूर्व मध्य रेल के वेबसाइट पर अपलोड करें।

  
कृते महाप्रबंधक/कार्मिक



**CONSTITUTION**

**(RAILWAY MINISTER'S WELFARE AND RELIEF FUND)**

1. The Fund shall be known as the Railway Minister's Welfare & Relief Fund for Railway Servants and their families. The Minister for Railways will be patron-in-chief of the same.
2. The source of the Fund shall be :-
  - (i) Voluntary donations by Railway Servants;
  - (ii) Donations made by other individuals, institutions or organizations etc.;
  - (iii) Proceeds from special charity shows such as dramas, cinema shows, fetes, games etc.;
  - (iv) Collections voluntarily made on special occasions as during Railway Week.
3. The objectives of the Fund are:-
  - (i) To afford relief to Railway Servants and their families in distress, such as arising from natural calamities, prolonged illness, sudden death etc.;
  - (ii) To provide relief to institutions run by Railway Servants in the form of grants to overcome financial difficulties;
  - (iii) To provide financial assistance in deserving cases as adjudged by the Railway Minister.
4. The day-to-day management of the Fund shall be administered by a Committee consisting of :-
  - (i) Secretary, Railway Board (ex-officio Chairman).
  - (ii) Executive Director Health (General)
  - (iii) Executive Director, Pay Commission -1
  - (iv) Executive Director Finance (Establishment) (ex-officio Treasurer)
  - (v) Director, Estt. (Welfare) (ex-officio Secretary)
5. Bankers

The State Bank of India shall be the banker. All Cheques for disbursement shall be signed jointly by the Treasurer and the Secretary.
6. Accounts

A monthly statement of accounts shall be prepared by the Secretary and Treasurer and put up to the Committee and the Railway Minister periodically.
7. Audit

The accounts of the Fund shall be audited annually by an Auditor appointed by the Committee.
8. The Managing Committee may invest the proceeds of the Fund:-
  - (i) In the State Bank of India or such other Nationalized Banks as the Committee may decide; and
  - (ii) In fixed deposits with Government Companies as defined in the Companies Act.

**Yardstick for grant of relief under Railway Minister's Welfare and Relief Fund**

S.No.	Heads of expenditure	Amount of financial assistance
1.	Premature death of Railway men	A maximum of Rs.1.5 lakhs provided the employee is not covered under the workmen's Compensation Act or other statutory obligations and where appointment on compassionate grounds to the widow or dependents of the deceased employee could not be given due to illiteracy or otherwise, within a reasonable time depending on merits of each case.
2.	Railway men murdered or killed on duty or in an accident	A maximum of Rs.3 lakhs subject to the condition that no compensation is payable under the Workmen's Compensation Act or other statutory obligations.
3.	Self sickness of Railway Servants or their dependents (including father)	A maximum of Rs. 1 lakh
4.	Employees affected by natural calamities.	A maximum of Rs. 25 lakhs may be given to the Railway administrations as lump sum, depending upon the nature, extent and intensity of the calamity/damage caused by fire, cyclone, flood, earthquake etc., and on the merits of each case.
5.	Victims of crime against women	Amount to be decided by the Managing Committee
6.	Miscellaneous (depending on the merit of the case)	Amount to be decided by the Managing Committee

Other terms and conditions of the Scheme are as follows:

- (i) All cases for assistance from the Fund should be sponsored by the Railway Administration concerned, together with their recommendations in the prescribed form (**Annexure-C**) along with a certificate from the Railway Medical Authorities as considered necessary;
- (ii) The Railway Administrations should ensure that the amount sanctioned by the Managing Committee of the Fund is given to the employee or (where deceased) his/her dependents concerned, with utmost expediency and utilization certificate for the amount received from the employee/dependent, as the case may be, is furnished to the Board;
- (iii) No financial assistance shall be given to retired Railway employees.
- (iv) The claim for financial assistance should ideally be preferred by the family of deceased employees within one year from the date of death of the employee.
- (v) No part of the Fund can be given to a non-Railway person or body.
- (vi) Cases, where financial assistance beyond the prescribed monetary ceiling limits is justified and warranted, will be submitted to Minister of Railways with the recommendations of the Committee for his approval.

**FORM FOR FINANCIAL ASSISTANCE FROM  
RAILWAY MINISTER'S WELFARE & RELIEF FUND**

**General Instructions:**

- (I) All cases are to be sponsored by the Railway Administration concerned.
- (II) Enclose photocopy each of the bills, in cases where expenditure has been incurred for treatment.
- (III) No columns should be left unfilled.
- (IV) Do not send cases seeking assistance for purchase of motorised tri-cycle by handicapped employees. Such cases should be considered by Railway for grant of self loan as per extant provisions.

- 1. Name of the Employee :
- 2. Designation and office where working :
- 3. Date of Appointment :
- 4. Age at the time of application :
- 5. Pay Level & Present salary/salary on the date of death, if deceased :
- 6. Purpose for which assistance is required :
- 7. In case assistance is required for treatment of cancer or open heart surgery, following information may be furnished:-
  - (i) Nature of Sickness :
  - (ii) Since when suffering :
- 8. (a) Expenditure incurred/anticipated on treatment/operation/purchase of medicines etc. :
  - (b) Amount reimbursed or reimbursable as per rules :
  - (c) Incidental expenditure involved in treatment :
  - (d) Relief, if any, given from SBF/RWCO etc. :

9. In case assistance is required by the widow/survivors, the employee having died, following further details be supplied

- (i) Date of death :
- (ii) Age at the time of death :
- (iii) Cause of death :
- (iv) No. of dependents with their ages, relationships to the employee, whether employed or not :
- (v) Whether PF optee/Pension optee :
- (vi) If pension optee, amount of pension sanctioned to the family :
- (vii) Amount of settlement dues payable/paid
  - (a) P.F. :
  - (b) DCR :
  - (c) DLIS :
  - (d) GIS :
  - (e) Leave Encashment :
  - (f) Ex-Gratia :
  - (g) Miscellaneous :
  - Total :
- (viii) Details of compassionate appointment, if any, applied for/offered to the widow/family member
  - (a) Date of application received :
  - (b) Date on which appointed :
  - (c) Post & Pay Level offered :

10 Relief granted from :

- (i) Staff Benefit Fund :

(ii) Under Workmen's Compensation Act :  
(if the employee was injured/died on  
duty and no compensation has been  
paid reasons for the same should be  
indicated)

11 Recommendations of the Railway :  
Administration and medical authorities  
(particularly for items 7 and 8)

12 The following certificate should be furnished

- (i) Certified that the employee has :  
received reimbursement of Rs..... and  
a further claim of Rs.... is due to  
him/no further reimbursement claim  
is pending
- (ii) Also certified that the relief  
recommended is in respect of  
incidental expenditure for which no  
bills/vouchers could be furnished.
- (iii) Certified that relief recommended is :  
in respect of a person who is actually  
dependent upon the Railway servant
- (iv) Certified that relief from the RMWRF :  
has not been paid to the applicant in  
the past for the same purpose for  
which relief is recommended now.
- (v) Certified that the applicant has :  
received assistance/relief from the  
following other sources as detailed  
below:
- (vi) Certified that dependent (father,  
mother, brother, sister) has not  
received any assistance from any  
Govt. Deptt./Voluntary agency where  
any other member of joint family may  
be employed.

**Signature.....**  
**Name.....**  
**Designation.....**  
**Date.....**